

MEETING MINUTES

FULL BOARD

TUESDAY, JUNE 25, 2024

Approved

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input checked="" type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	P. BRIDGE, M. SERIO	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:01 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED JUNE 25, 2024**

☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**

☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**

MOVED BY: J. Pfeffer / SECONDED BY: M. Kozak

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.**

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MAY 28, 2024**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**

☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**

MOVED BY: M. Ikle / SECONDED BY: M. Pizzimenti

☒ **MOTION PASSED 8 / 0**

☐ **MOTION FAILED**

6. **BOARD ADMINISTRATION:** ☐ None ☒ **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below:

b) Event Announcement(s): ☒ None ☐ Item(s) Noted Below

7. **CONSENT AGENDA:**

8. **EXECUTIVE DIRECTOR'S REPORT:**

a) Delegated Contract June 2024 Report / Informational

b) Wait List Update / Informational

c) Agency & Community Updates / Informational

9. **WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **FY24 FINANCE REPORT / INFORMATIONAL**

b) **FY23 & FY24 MICHIGAN AGENCY WITH CHOICE, LLC CONTRACT AMENDMENT #2: LEGAL NAME CHANGE TO AGENCY WITH CHOICE SERVICES, LLC**

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: S. Slaton

Motion to approve FY23 and FY24 Contract Amendment #2 between LCCMHA and Michigan Agency with Choice, LLC for a legal name change to Agency with Choice Services, LLC. Effective 07/01/2024 to 9/30/2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

c) **FY23 & FY24 BEACON SPECIALIZED LIVING SERVICES CONTRACT AMENDMENT #4: ADDITION OF 1:1 STAFFING**

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: L. Berry-Bobovski

Motion to approve FY23 and FY24 Contract Amendment #4 between LCCMHA and Beacon Specialized Living Services for the codes and rates, as presented. Effective 05/16/2024 to 9/30/2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

d) **FY23 & FY24 CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) AMENDMENT #1: PROMOTION OF HEALTH EQUITY (PHE) SUBRECIPIENT AGREEMENT – HUBLET AND COMMUNITY HEALTH WORKERS**

Discussion was held.

Moved by: J. Pfeffer / Seconded by: S. Vandemergel

Motion to approve the Subrecipient Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority for Hublet services and Community Health Workers, as presented. Effective 1/1/2023 to 6/30/2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

e) CMHAM ANNUAL MEMBER DUES FOR FY25

Discussion was held.

Moved BY: M. Kozak / SECONDED BY: S. Vandemergel

Motion to approve FY25 CMHAM annual dues in the amount of \$15,464, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

f) REGIONAL POLICIES EXECUTIVE SUMMARY / INFORMATIONAL

g) CMHPSM REVISED POLICY #483: TRANSITION PLANNING FOR INDIVIDUALS BEING RELEASED FROM STATE FACILITIES

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: L. Berry-Bobovski

Motion to approve CMHPSM Revised Policy #483: Transition Planning for Individuals being released from State Facilities, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

h) CMHPSM REVISED POLICY #493: CONTINUITY OF CARE POLICY

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: L. Berry-Bobovski

Motion to approve CMHPSM Revised Policy #493: Continuity of Care, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

- i) **MEMO REQUESTING TO REPLACE THE ASSISTANT PROGRAM COORDINATOR POSITION (200R/108) AND TO RECLASSIFY THE PERS SPECIALIST POSITION (140R/104) TO CREATE TWO NEW RFT PERS SHIFT LEAD POSITIONS (140R/105). THE MEMO ALSO REQUESTS ADDING ONE REGULAR PART-TIME 28 HOURS PER WEEK MENTAL HEALTH ASSISTANT (140R/103) FOR STAFFING COVERAGE (4-ACTIONS)**

ACTION #1: Reclassification of current 108 Assistant Program Coordinator to classification 105 PERS Shift lead

Discussion was held.

Moved BY: M. Ikle / SECONDED BY: S. Slaton

Motion to approve the following change, - RECLASSIFY CURRENT 108 Assistant Program Coordinator to PERS Shift Lead and change classification to 105, as presented. Effective June 26, 2024

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

ACTION #2: Request to approve the reclassification of the current MHA specialist position (104) to a PERS Shift Lead position (105).

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: M. Pizzimenti

Motion to approve the reclassification of the current MHA PERS Specialist (104) to a new PERS Shift lead position classified (105), as presented. Effective June 26, 2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

ACTION #3: Request to approve additional regular part-time 28 hours per week PERS Mental Health Assistant position

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: S. Slaton

Motion to approve the addition of one regular part-time 28 hours per week PERS Mental Health Assistant, as presented. Effective June 26, 2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

ACTION #4: Request to approve the job description for new PERS Shift Lead position

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: M. Kozak

Motion to approve the new job description, PERS Shift Lead job description, as presented. Effective June 26, 2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

j) MEMO REQUESTING CLS AND RESPITE ENHANCED RATES: CONSUMER SPECIFIC

Discussion was held.

Moved by: M. Ikle / Seconded by: S. Vandemergel

Motion to approve enhanced rates for CLS and Respite services that are specific to consumer 259920, which allows LCCMHA to contract with providers who can provide the service, at rates, as presented. Effective 06/26/2024.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 08/14/2024

b) 06/12/2024 Draft Minutes

11. CMHAM: ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below:

- CMHAM Summer Conference at the Grand Traverse Resort, Traverse City, MI on June 11-12, 2024.

12. BOARD CORRESPONDENCE: ☒ **None** ☐ **Item(s) Noted Below**

13. NEW BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

a) Parking Lot Items:

15. CALL TO THE PUBLIC: ☒ **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:48 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date